

## MONTHLY BOARD MEETING MINUTES

May 8, 2015

### **Mental Health Board**

#### **Members in Attendance**

Behrens, Sharon  
Bond, Yvonne  
Cleveland, Cheryl  
Dickinson, Will  
Jarvis, Debra  
O'Meara, Janet  
Stanners, Sharon  
Thickens, Theresa

#### **Staff and Guests**

Bauman, Maureen  
Jones, Janna  
Osborne, Marie

#### **Absent Members**

Holmes, Jim

#### **Welcome and Introductions**

Janet O'Meara, Chairperson of the Mental Health, Alcohol and Drug Board (MHADB), called the meeting to order at 1:30 p.m.  
No introductions were made.

#### **❖ Board Protocol (Non-Board Member Participation) – *Not Read***

- This item is designed to clarify, for new attendees, the role of non-board members and their participation while attending the Mental Health, Alcohol and Drug Board (MHADB) meetings.
- The MHADB encourages public input in all of its meetings. In order to facilitate this, we allow for public input two times – once at the beginning of the agenda and once at the end. These times are for those items that do not appear on the agenda. For items that are on the agenda, the Board will allow time for input from the public at the time the item is heard by the Board. Input guidelines are as follows:
  - a. *All remarks shall be addressed to the Board as a body and not to any member of the board or staff.*
  - b. *No person, other than a member of the Board and the person having the floor shall be permitted to enter into any discussion without the permission of the chairperson.*
  - c. *For items not on the agenda, each person is limited to three (3) minutes of comment during the Public Comment Period(s.)*
  - d. *For items on the agenda, each person is limited to five (5) minutes of comment during the agenda item, unless time is extended by the chairperson*
  - e. *For items on the agenda, if there is a person speaking on behalf of a group, with no other comments by another member of that group, please identify yourself as such and your time may be extended at the pleasure of the chairperson.*
  - f. *Total discussion time on any item may be limited by the chairperson to ensure that all of the business on the agenda is completed no later than 8:00 p.m.*

#### **Secretary/Treasurer's Report**

**Approval of the April 27, 2015 Regular Board Meeting Minutes** – Approved minutes as distributed.

**Approval of Treasurer's Reports** – \$1,500 - Amount budgeted for Fiscal Year 2014-15. Expenditures for the month of April included: \$50.83 – food purchased and \$17.03 – miscellaneous (including frame). End balance of \$702.49 and is accepted as presented.

#### **Standing Committee Reports**

##### **❖ Executive Committee**

- Janet O'Meara announced that Yvonne Bond and Debra Jarvis will be attending the regional training in Sacramento.
- Mileage and parking fee will only be covered for one person.

##### **❖ Alcohol and Drug (AOD) Committee – Cheryl Cleveland**

- Note covered.

- ❖ Quality Improvement – Theresa Thickens
  - Not covered.
- ❖ Children's Committee – Sharon Behrens on behalf of Will Dickinson
  - Not covered.
- ❖ Adult Services Committee – Janet O'Meara
  - Written notes from the meeting will be forwarded to members.
  - Janet O'Meara shared information on her and Yvonne Bond's visit to Turning Point and plan to visit again.

#### **BOS-Representative**

- ❖ Supervisor, Jim Holmes reported on the following:
  - None.

#### **Correspondence and Announcements**

- ❖ Janet O'Meara, reported on the receipt of the following:
  - None.

#### **Director's Report**

- ❖ Maureen Bauman reported on the following (*Director's Report sent electronically*):
  - Provided a brief overview of a new process HHS will be doing called Priority Based Budgeting.
  - As this relates to the MHADB, ASOC will be divided into 21 programs and will have outcomes and actual budget amount of each program will be provided to you.
  - It will be easier to pin point mental health costs – breaking out costs, expenditures and general fund.
  - Identify how much it costs to run programs (broken down into 6-7 programs).
  - It's a way to code our programs with our cost so we know what specific programs actually cost.

#### **Unfinished Business**

- ❖ Recruitment (*Standing Agenda Item*)
  - Continue recruitment of members.
- ❖ Visibility of MHADB Services (*Standing Agenda Item*)
  - Continue to work on visibility of the MHADB.
- ❖ New Meeting Date for July (Updated due to change in retreat/workshop date)
  - July meeting date is confirmed for July 27, 2015; amended meeting schedule was distributed.
  - Executive Committee meeting for July will take place July 12<sup>th</sup>.
- ❖ Feedback on Audit Grid and System of Care Audit Grid Data Request from Committees and
  - Theresa Thickens reminded members to provide feedback on both the complaint flow chart and SOC Audit Grid.
    - Item will be placed on next month's meeting for further discussion.

#### **New Business**

- ❖ **Slate of Officers**
  - Recommended slate of officers presented as follows:
    - Chair: Theresa Thickens
    - Vice-Chair: Sharon Stanners
    - Secretary/Treasurer: Yvonne Bond
  - Nominations remain open until the June meeting.
  - Solicited nominations from the floor.
    - None received.
- ❖ Contracts [**Action Item**]
  - Maureen Bauman provided an overview of the below contract.

- Electronic copies of the contracts can be provided upon request.
    - ☐ Amendment to Contract with Nevada County, Department of Behavioral Health for Crisis Triage Services
    - ☐ Performance Contract with Department of Health Care Services
    - ☐ First Amendment for Negotiated Net Amount and Drug Medi-Cal Multi-Year Revenue Agreement FY 2014-17
- Will Dickinson made a motion to approve the above mentioned contracts, Debra Jarvis seconded. Motion carried.**

#### **Board Member Comments**

- ✧ Theresa Thickens made a comment on the retreat and feels optimistic as to the direction the Board is going.
- ✧ Yvonne Bond agreed with Ms. Thickens' comments. She found the retreat rewarding, informational and as a Board, feels it's becoming more cohesive.
- ✧ Cheryl Cleveland felt it was the best retreat she's attended.
- ✧ Will Dickinson agreed with the comments about the retreat. He shared those things he sees as the strengths including the excellent staff. The committees have accomplished a lot because of the knowledgeable and dedicated people on the Board.
- ✧ Sharon Stanners reported how overwhelmed she was last year and appreciated this year's interaction. She believes the retreats should be informal and feeling free to share.
- ✧ Debra Jarvis enjoyed the retreat, noting she did not attend last year's retreat because of the number of guest speakers identified on the agenda.
- ✧ Janet O'Meara agreed with everyone's opinion and appreciated the perspective Will Dickinson brings to the meetings. She believes keeping these dialogues will be helpful. Ms. O'Meara thanked Maureen Bauman.

#### **Public Input**

- ✧ None

#### **Adjournment**

- The meeting was adjourned at 2:01 p.m.
- Monday, June 8, 2015 at 3:30 p.m. is next Executive Committee meeting (ASOC).
- Monday, June 22, 2015 is the next Board meeting taking place at the Auburn Civic Center/City Hall, 1225 Lincoln Way (Rose Room), Auburn

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Secretary/Treasurer, Mental Health, Alcohol and Drug Board